STATE OF HAWAII DEPARTMENT OF LAND AND NATURAL RESOURCES Land Division Honolulu, Hawaii 96813

September 22, 2006

Board of Land and Natural Resources State of Hawaii Honolulu, Hawaii

PSF No.:06MD-101

MAUI

Reconsideration of Rent under General Lease No. S-4544 to The Episcopal Church in Hawaii, Lessee, for Church and Allied Purposes, Waiohuli, Maui, Tax Map Key: (2) 3-9-1:12.

APPLICANT:

The Episcopal Church in Hawaii, a Hawaii non-profit corporation.

LEGAL REFERENCE:

Section 171-43.1, Hawaii Revised Statutes, as amended.

LOCATION:

Portion of Government lands of Waiohuli situated at Wailuku, Maui, identified by Tax Map Key: (2) 3-9-1:12, as shown on the attached map labeled Exhibit A.

AREA:

2.723 acres, more or less.

ZONING:

State Land Use District: Urban County of Maui CZO: Public Use

TRUST LAND STATUS:

Section 5(b) lands of the Hawaii Admission Act

DHHL 30% entitlement lands pursuant to the Hawaii State Constitution: YES ____ NO ___x

CHARACTER OF USE:

Church and allied purposes.

LEASE TERM:

Sixty-five (65) years, commencing on May 24, 1974 and expiring on May 23, 2039.

ANNUAL RENT:

\$180.00 for the time period May 24, 1994 to May 23, 2006.

RENTAL REOPENINGS:

At the 20th, 32nd, 45th and 55th years of the lease term. Pursuant to page 2 of the subject lease, "The rental for any ensuing rental period shall be the rental for the immediately preceding rental period or the fair market rental at the time of reopening, whichever is higher. The fair market rental shall be determined by an appraiser whose services shall have been contracted for by the Lessor; provided that should the Lessee fail to agree to such fair market rental, Lessee may appoint its own appraiser who, together with the Lessor's appraiser, shall promptly appoint a third appraiser and the fair market rental shall be determined by arbitration as provided by Chapter 658, Hawaii Revised Statutes. The Lessee shall pay for the services of its own appraiser and the cost for the services of the third appraiser shall be borne equally by the Lessor and Lessee."

DCCA VERIFICATION:

Place of business registration confirmed:	YES x	NO
Registered business name confirmed:	YES x	NO
Applicant in good standing confirmed:	YES x	NO

BACKGROUND:

The Land Board at its meeting on May 24, 1974, under agenda Item F-7, approved the direct lease to Kihei Episcopal Church. The Church would rehabilitate and utilize the old church ruins on the grounds as a permanent place for church services, restore and maintain the small cemetery near the church, improve the access road leading to the area and provide for off-street parking. The Land Board at its meeting on May 9, 1975, under agenda Item F-5, amended its prior approval by correcting the name of the Applicant to The Episcopal Church in Hawaii. General Lease No. S-4544 was executed on December 29, 1978 commencing May 24, 1974 to May 23, 2039.

The land Board at its meeting on October 22, 2004, under agenda Item D-8 and November 19, 2004, under agenda item D-26, approved to amend General lease No. S-4544 by establishing the rent for from May 24, 1994 to May 23, 2006 to be \$180 per annum and the rent reopening changed from the 30th year to the 32nd year (May 24, 2006).

Church in Hawaii

for GL S-4544, Episcopal

DISCUSSION:

According to General Lease No. S-4544 and subsequent Amendment, the "rental for any ensuing period shall be the rental for the immediately preceding rental period or the fair market rental at the time of reopening, whichever is higher."

A rent reopening was on May 24, 2006. Staff has not yet contracted the services of an independent appraiser to determine the fair market rental. Staff thought this Board may want to consider establishing the new rent at an amount at less than fair market value.

As background, the Board of Land and Natural Resources (Board) typically issues leases to private individuals and entities via public auction. The new rent at reopening is established at fair market rental value by an appraisal. If the tenant or prospective tenant is an eleemosynary (charitable) organization, the Board may issue the lease, at a nominal rent, by direct negotiation. The statute providing the Board this authority is as follows:

§171-43.1 Lease to eleemosynary organizations. The board may lease, at a nominal consideration, by direct negotiation and without recourse to public auction, public lands to an eleemosynary organization which has been certified to be tax exempt under sections 501(c)(1) or 501(c)(3) of the Internal Revenue Code of 1986, as amended. The lands shall be used by such eleemosynary organizations for the purposes for which their charter was issued and for which they were certified by the Internal Revenue Service. [L 1970, c 83, §5; am L 1971, c 100, §1; am L 1982, c 202, §1; am L 1991, c 212, §3]

It is noted that the 501(c)(1) organization must be both organized by an Act of Congress and be an instrumentality of the United States, while the 501(c)(3) organization is a privately organized charitable organization.

Therefore, when considering lease dispositions to eleemosynary (charitable) organizations, the Board may issue the lease by public auction at fair market rent, or by direct negotiation at an amount below fair market rental (i.e., nominal rent). On May 13, 2005, the Land Board established a Minimum Rent Policy that stated, among other things, that the Minimum Rent for Lease be no less than \$480 Land Division generally issues Leases at fair market rental value as determined by an appraiser or via public auction. Staff believes "nominal rent" under Section 171-43.1, Hawaii Revised Statutes ought to be anywhere between fair market rent, or lower, but not lower than the minimum rent of \$480 per year.

Staff has requested information on the Lessee's operations, services, program measurements, budget and funding and has attached whatever the Lessee has provided [Exhibit B].

It should be noted that when the Lessee obtained its lease in 1978, when Section 171-43.1, Hawaii Revised Statutes provided the Board may lease by direct negotiation and without recourse to public auction, to an eleemosynary organization certified by the director of taxation to be tax exempt under section 235-9(a)(2). There was no mention that the rent should be at nominal. Changes were implemented by Act 212, Session Laws of Hawaii 1991. [Exhibit D]

The Lessee is in compliance with all lease terms and conditions. Rent of \$180 is paid up to May 23, 2007. Liability insurance expires January 1, 2007. There is a \$360 cash bond on deposit. A Notice of Default was issued February 2004 for not posting the performance bond, expired fire and liability insurance coverage. The items were submitted to our Maui District Office on February 20, 2004.

RECOMMENDATION: That the Board

- 1. Amend General Lease No. S-4544, The Episcopal Church in Hawaii, Leesse, by (1) add 'Effective May 24, 2006 to May 23, 2019, the annual rental shall be \$480 per annum' subject to:
 - A. The standard terms and conditions of the most current lease amendment document form, as may be amended from time to time;
 - B. Review and approval by the Department of the Attorney General; and
 - C. Such other terms and conditions as may be prescribed by the Chairperson to best serve the interests of the State.

Respectfully Submitted,

Charlene E. Unoki

Assistant Administrator

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APPROVED FOR SUBMITTAL:

Peter T. Young, Chairperso

EXHIBIT "A"

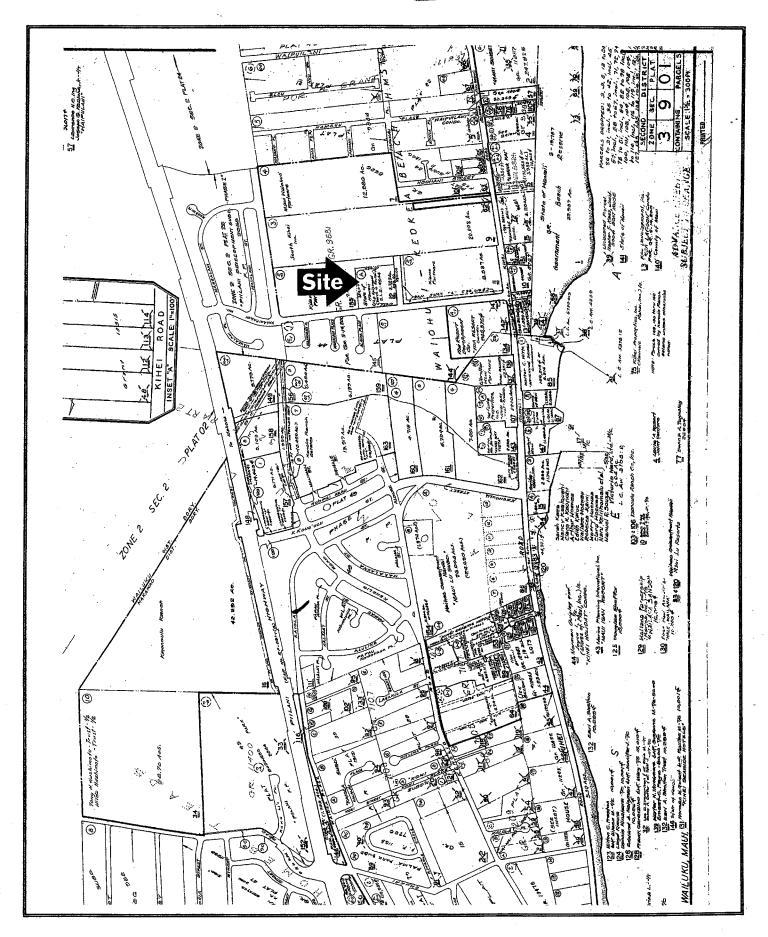


EXHIBIT "B"

APPLICATION AND QUALIFICATION QUESTIONNAIRE

(Non-Profit)

Write answers in the spaces provided. Attach additional sheets as necessary, clearly indicating the applicable section number.

Part I	I: General Information				
1.	Applicant's legal name: THE EPISCOPAL CHURCH IN HAWAII				
Ī	DBA -	TRINITY EPISCOPAL CHURCH BY-THE-SEA			
2.		icant's full mailing address:			
		P.O. Box 313	3		
		KIHEL, +11 96753	indicates Salah		
3. Name of Contact Person: THE REV. MORLEY E. FRECH, JR.					
Contact Person Phone No.: 808-879-0161 Fax No.: 808-879-					
4.	Appli	icant is interested in the following parcel:	ZJ		
	Tax N	Map Key No.: (Z) 3-9-01:12 Location: KIHEI, MAUL &	The state of the s		
	lf App	plicant is current lessee: General Lease No.: 5-4544			
5.	Wher	n was Applicant incorporated? INCORPORATED UNDER THE EFISCH	OPAL		
6.	Attac	ch the following: CHURCH IN HAWAII			
ł	HA.	Articles of Incorporation			
	B.	Bylaws			
	C.	List of the non-profit agency's Board of Directors			
	D.	IRS 501(c)(3) or (c)(1) status determination			
纬	₩E.	Tax clearances from both the Internal Revenue Service and State of Hawaii			
	F.	Audited financial statements for the last three years. If not audited, explain	ı why.		
		If Applicant is a new start-up, attach projected capital and operating budget	ts.		
	G.	Any program material which describes eligibility requirements or other requirements or other requirements or other requirements.	ements to		
Part II	Qualif	fication			
7.	ls App	plicant registered to do business in Hawaii:	(es/No		
8.	Has Applicant received tax exempt status from the Internal Revenue Service? Yes/No				
9.	Is Applicant licensed or accredited in accordance with federal, State or county statutes, rules, ordinances, to conduct the proposed activities?				
	List al	all such licenses and accreditations required:			

EXHIBIT "8"

	ant had a State of Hawa cancelled within the last	ii lease, permit, license, easement or five years? If yes, list:
Doc. No.	Type of Agreement	Term of Agreement
	, -	hich discriminate against anyone on the origin, sex or physical handicap?
If yes, expla	ain:	
Has Applica	nt received funding fron	n a federal, State, or county government (
Has Applica	nt received funding fron Aloha United Way, and	n a federal, State, or county government (
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Part III: Program Activities and Persons to be Served 15. What activities will be conducted on the premises to be leased? A. RENGIOUS B. COMMUNITY MEETINGS C. BREAKFAST ROGRAM 16. What are the specific objectives of these activities? A. TO BE AN ERISCAPAL CHURCH RESENCE IN KIHE! B. TO PROVIDE MEETING SPACE FOR VARIOUS BROWPS I.E. A.A., N.A., COMMUNITY BOARDS, ETC. C. TO SERVE BREAKFAST TO THE HUNGRY OF SOUTH MAU! 17. DESCRIBE TO ENTERS A PLACE TO WORSHIP IN THE ERISCAPAL TRADITION B. TO GINE RESTDENTS AND VISITORS A PLACE TO WORSHIP IN THE ERISCAPAL TRADITION B. TO GINE A GREATER SENSE OF COMMUNITY TO KIHE! C. TO PROVIDE A HOT MEAL TO START THE DAY DESCRIBE the targeted population for these activities by: 1) age group, 2) gender, 3) ethn background, 4) income level, 5) geographic location of residence, 6) special needs/disabilit and 7) other applicable characteristics). A, B, AD C ABOVE ARE FOR ALL PEDILE OF ALL AGES, GENTER, ETHNIC BACKGROUND, INCOME LEVELS, GENSRAPHIC LINATION DE RESIDENCE AND WE ARE EQUIRED FOR THOSE		who possess significant experience in Applicant's service field.
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INCOME LEVELS, GEOGRAPHIC LOCATION OF		
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- KESTVENCE AND WE ARE EQUIPPED FOR THOSE		_
WITH SPECIAL NEEDS/DISABILITIES		
		•

EXHIBIT "8"

•	EMENTS.
Do you require membership to participate in the If yes, list the requirements of becoming and r	nese activities? Yesti remaining a member:
How many unduplicated persons will engage in	n the activities annually?
Activity	Persons Per Year
RELIGIOUS COMMUNITY MEETINGS BREAKFAST PROGRAM	4,000
COMMUNITY MEETINGS	2,500
Is State funding made available for the activitie on the leased premises?	es to be conducted Yes/N
If yes, by which State agency:	
List all activities to be conducted on the lease taxes, e.g. subleasing, sale of products or se revenues from each activity.	ed premises which require payment of exc ervices. Include an estimate of annual gr
Development of the Land	
Describe the proposed site development plan for buildings, parking areas, landscaped areas and re	elated uses. Attach sketch of plan if availab
ALL BUILDINGS, PARKING	
ALL BUILDINGS, PARKING LANDSCAPING, ETC. WAS	3 COMPLETED

EXHIBIT "&"

25.		do you intend to make and at what cost? OF A COLUMBARIUM	
		2001 APROX. COST \$ 20,	000
	FOR WHICH WE HA		
	BEEN GIVEN APPR	OVAL.	
26.	How will the improvements be full CONSTRUCTION A	STS HAVE BEEN PAID	
	FOR THROUGH S	PECIAL GIFTS	
27.	develop the land as proposed.	use and other permitting requirements whi	ich must be met to
28.		n of the property? If yes, describe the su	blease uses:
Quest under from i	cionnaire, including all attachments, stand that if any statements are shoreceiving a lease or my/our lease m		ur knowledge and
Applica	TY EPISCOPAL CHURCH nt Name / BY-THE-SE	A Applicant Name	· · · · · · · · · · · · · · · · · · ·
By:	Morley Etrech 1+	By:	
· —	RECTOR	Its:	
Date:	, 1		
Subsc 15 H	ribed and sworn to before me this day of <i>Queguet</i> , 20 <i>0/</i> .		
	rathia H. MATHIS		ν.5·
	y of: Main of: Hawaii		. '
Му со	mmission expires: $4-15-2$	003	





· . Telebrie Binisie

Internal Revenue Service in reply refer to:421:209:3:

JUL 12 1974

L-225, Code 214

701. 113-5C-4103

The Episcopel Church in Hawaii Queen Emma Square Honolulu, Havaid 96813 (19-00175227

Date of Exemptions Internal Revenue Code Sections

February 21, 1938 501(cX)

Gentlemen:

Thank you for submitting the information shown below. We have made it a part of your file.

The changes indicated do not adversely affect your exempt status and the exemption letter issued to you continues in effect.

Please let us know about any future change in the character. purpose, method of operation, name or address of your organization. This is a requirement for retaining your exempt status.

Islands

Thank you for your cooperation.

Sincerely yours,

H. John Grant

Internal Revenue igent

Item Changed

Same .

From

The Episcopal Church in

The Protestant Episcopal Church in the Haveilan

Hawaii

To

Form L-225 (Rat. 3

TREASURY DEPARTMENT

WASHINGTON

OF MEE OF

EXHIBIT "&"

ADDRESS SCHLY TO COMMISSION OF HATFRING PREVENUE AND MAPLE TO

IT:33:SET

FEE 21 (2)3

The Protestant Episcopal Church in the (44-607357)
Hawaiian Islands,
Saint Andrew's Cathedral,
Queen Enma Square,
Honolulu, T. H.

Sirs: .

Reference is made to the evidence submitted for use in determining your status for Federal income tax purposes, such determinetion being necessary in order to escertain the deductibility of contributions to Seint Andrew's Cathedral, one of your units.

The evidence discloses that you were incorporated in 1862 under the laws of Hawaii with the name of the "Synod of the Hawaiian Reformed Catholic Church". In 1873 this name was changed to "The Trustees of the Anglican Church in Hawaii" and in 1901 to the present one upon the extension of the jurisdiction of the branch of the Anglican Communion established in the United States of America by the incorporation of the Hawaiian Islands as a territory of the United States of America.

It is further indicated by the evidence that your activities are religious and educational with income derived from contributions and gifts. Such income is used to maintain your religious and educational activities, none of it impring to the benefit of any private individual.

Based on the facts presented, it is held that you, together with your various units, including Saint Andrew's Cathedral, are entitled to exemption under the provisions of section 101(6) of the Revenue Act of 1936 and the corresponding provisions of prior revenue acts. You are not, therefore, required to file returns of income so long as there is no change in your organization, your purposes, or method of operation.

Any changes in your form of organization or method of operation, as shown by the evidence submitted, must be immediately remorted to the collector of internal revenue for your district, in order that the effect of such changes upon your present exempt status may be determined.

The Protestant Episcopal Church in the XHIBIT "8".

Exhibit "8".

The exemption referred to in this letter does not apply to taxes levied under other titles or provisions of the respective revenue acts except insofar as exemption is granted expressly under those provisions to organizations enumerated in section 101 of the Revenue Act of 1936 and the corresponding provisions of prior revenue acts.

Contributions to your organization by individual donors are deductible by such individuals in arriving at their taxable net income in the manner and to the extent provided by section 23(a) of the Revenue Act of 1936 and the corresponding provisions of prior revenue acts. The deductibility of contributions by corresponding is governed by section 23(q) of the Revenue Act of 1936.

A copy of this letter is being transmitted to the collector of internal revenue at Honolulu. T. H.

By direction of the Commissioner.

Respectfully.

Deputy Commissioner.



DEPARTMENT OF TAXATION STATE OF HAWAN

STANLEY [DUPUTY D

GORRONY CIFECTON O.

EXHIBIT "B

Honolulu, Hawaii August 7, 1975

CERTIFICATION OF THE EPISCOPAL CHURCH IN HAWAII UNDER ACT 100, L. 1971

I, GORDON Y. H. WONG, Director of Taxation, State of Hawaii, do hereby certify, on the basis of information available, that The Episcopal Church in Hawaii is a nonprofit organization exempt from Hawaii Income tax under Section 235-9(a)(2), Chapter 235, HRS.

> Dated: : Honolulu, Hawaii this 742 day of August, 1974.

WONG GUIDON Y. IL.

Director of Taxation



STATE OF HAWAII DEPARTMENT OF LAND AND NATURAL RESOURCES Land Division Honolulu, Hawaii 96813

May 13, 2005

Board of Land and Natural Resources State of Hawaii Honolulu, Hawaii

Statewide

Minimum Rent Policy for New Dispositions

BACKGROUND

Pursuant to discussion among staff, we feel there is a need to balance staff time and costs against the returns from Land Division dispositions. The State should receive a fair return on the land while maintaining its duty under the public land trust.

The current lowest rent for leases and revocable permits is \$156 per year or \$13 per month. Staff cannot locate any Board approval regarding the definition or the origin of the "minimum rent". Staff believes that in the past we just administratively adopted the term.

A consulting report by local real estate appraisal and consulting firm Medusky & Co. was completed in April 2004 which addressed the state's proposed formula for calculating one-time payments for term shoreline encroachment easements. The report recommended that for small encroachments where the rent payment, when calculated using the recommended formula is less than \$500, a minimum rent be charged of \$500. The \$500 amount was derived via other small easement considerations researched from the market. This fee was considered reasonable in part for inconvenience and to defray administrative costs. The Board has adopted the \$500 minimum rent for shoreline encroachments.

RESEARCH

Staff has conducted some research into overhead and administrative costs necessary to manage new dispositions and reopenings. Other landowners were surveyed such as Campbell Estate and Kamehameha Schools Bishop Estate. Campbell does not have a universal minimum rent but every year they set their rent based on the current conditions and evaluates all new deals based on that. Calls to Kamehameha Schools were not returned. Department of Transportation (DOT) and Department of Agriculture were also surveyed as to their policy regarding minimum rent. Only DOT charges a minimum rent of \$20 per month for rental of storage areas in the harbor areas.

APPROVED BY THE BOARD OF LAND AND NATURAL RESOURCES AT ITS MEETING HELD ON MO

may 2005

ITEM D-19



Dispositions including lease, easement, license and revocable permit involve rental payments on a recurring basis or lump sum. The proposed guideline as explained below will cover these disposition but not the fee conveyances, e.g. sale of remnant or reclaimed land.

Further, staff notes that land dispositions involve multiple offices, e.g. DLNR, DAGS, AG. Staff would point out that the minimum rent recommended below only covers the staff cost of DLNR as the other agencies are only involved at the application stage. Once the disposition is consummated, DLNR is the only agency that manages the disposition and incurs staff costs. While we want to recoup part of the staff cost, staff feels that the figure has to be realistic and affordable by our tenants.

Also, time consumed for different disposition could be varied. Staff discussed the time with other districts and feels that an 8-manhour period is appropriate as the basis of this analysis.

EVALUATION:

Eight hours at a rate of \$18.91 (starting hourly rate of a Land Agent IV) is \$151.28. However, after the initial year, staff time expended on a disposition, which is in compliance with the terms and conditions, would be reduced substantially. Therefore, staff recommends a 75% discount from the total staff costs to account for the ongoing staff time on managing the disposition. Staff recommends \$40 per month or \$480 per year (\$151.28 x 25% = \$37.82, rounded to \$40 per month) as the minimum rent for all dispositions involving recurring rental payment.

Staff feels the minimum one-time payment (\$500) adopted by the Board for shoreline encroachment could be used as a guideline for other term or perpetual easements as well. The report by Medusky based his findings on market data, which reviewed other minimum rent payments for a variety of other easements. The report concluded a minimum payment for small encroachment easements of \$500. Land Division has been recommending one-time payment for other types of easements (e.g. access, utility easements). Easement valuations are largely determined via independent appraisal. However, in the event the appraised value for the term or perpetual easement is below \$500, then Staff recommends a \$500 charge to cover administrative overhead. Staff feels this amount should be set as a minimum for all dispositions involving one-time payment.

RECOMMENDATION

That the Board approves the above policy by requiring:

- A. All new dispositions by Land Division shall be subject to a minimum rent of \$40 per month, \$480 per year or \$500 (one-time payment) depending on the payment term.
- B. Staff shall bring any cases that require deviation from the above policy to the Board for approval.

Respectfully Submitted,

Chen

Cyfus Chen Appraisal Manager

APPROVED, FOR SUBMITTAL

Young, Chairperson

SESSION LAWS OF HAWAII

SIXTEENTH STATE LEGISLATURE



REGULAR AND SPECIAL SESSIONS OF 1991.

ACT 212

[[]proceeding[]] shall not be a prerequisite for any civil fine or and the Bankinjunctive relief ordered by the circuit court. To accuse

(25) Any law to the contrary notwithstanding, any county mayor may exempt by executive order donors, provider agencies, homeless facilities, and any other program for the homeless under chapter from real property taxes, water and sewer development fees, rates collected for water supplied to consumers and for use of sewers, and any other county taxes, charges, or fees; provided that any county may enact ordinances to regulate and grant the exemptions granted the or many by this paragraph." The beautiful the beautiful to be a second of

SECTION 3. Section 171-43.1, Hawaii Revised Statutes, is amended to read as follows: The mode in the read any way was the series and the series of the ser

"§171-43.1 Lease to eleemosynary organizations. The board may lease, at a nominal consideration, by direct negotiation and without recourse to public auction, public lands to an eleemosynary organization which has been certified [by the director of taxation] to be tax exempt under [section 235-9(a)(2).] sections 501(c)(1) or 501(c)(3) of the Internal Revenue Code of 1986, as amended. The lands shall be used by such eleemosynary organizations for [charitable, religious, or educational purposes. If the eleemosynary organization has been chartered by the United States Congress for fraternal, patriotic, historical, and educational purposes, the lands shall be used for the purposes for which the congressional charter was issued.] the purposes for which their charter was issued and for which they were certified by the Internal Revenue Service.'

SECTION 4. Section 237-23, Hawaii Revised Statutes, is amended by amending subsection (a) to read as follows:

"(a) This chapter shall not apply to the following persons:

Banks taxable under chapter 241; (1)

.................(2) Public service companies (as that term is defined in section 239-2), ออุทธภูริร์ with respect to the gross income, either actual gross income or gross income estimated and adjusted, which is included in the measure of the tax imposed by chapter 239;

Public utilities owned and operated by the State or any county or

other political subdivision thereof;

Insurance companies which pay the State a tax upon their gross pre-

miums under chapter 431;

STACL MARKEY YEARSON A (5) Fraternal benefit societies, orders, or associations, operating under the lodge system, or for the exclusive benefit of the members of the fraternity itself, operating under the lodge system, and providing for the payment of death, sick, accident, prepaid legal services, or other benefits to the members of such societies, orders, or associations, move the and to their dependents; it may be a seed as

(6) Corporations, associations, trusts, or societies organized and operated exclusively for religious, charitable, scientific, or educational purposes, as well as that of operating senior citizens housing facilisame ties qualifying for a loan under the laws of the United States as authorized by section 202 of the Housing Act of 1959, as amended [by the Housing Act of 1961, the Senior Citizens Housing Act of 1962, the Housing Act of 1964, and the Housing and Urban Development Act of 1965], as well as that of operating a prepaid

legal servi homeless under char (7) Business leagues, a the comm include th which no

individual (8) Hospitals,

(9) Cooperati mone and Code sect section 42 need not t

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(10) Building

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